

Minutes of the 222nd Settle District U3A Committee held by Zoom on Friday 3rd September 2021

Present Jan Boulding, Christine Chandler, Les Chandler, Graham Cooper, Ian Gray, Barbara Herring, Jeanne Hine, Kath Mason

1. **Apologies for absence** – Sarah Lister
2. **Minutes of the meeting held on 6th August 2021**
The minutes of the meeting on 6th August 2021 were agreed and will be signed in due course.
3. **Matters Arising from the minutes**
 - a) AmazonSmile – piece added to newsletter in September
 - b) Click and Save – BH working on this – still outstanding
 - c) Christmas Social - BH will book VH for the event, JH to contact group leaders for offers of performances, all to look at Christmas social plan, JB happy to help on the day
 - d) Asset List –We do not possess an audio tour kit.
 - e) Letter to J Hall – LC has sent the letter.
 - f) AGM – see below
 - g) Rolling advert board in Post Office – cost of this is prohibitive. Note that Townhead Surgery have also been asked if they would carry an advert on their rolling advert board and will not consider it at the moment. However, they support the u3a and recognize its value to their patients and will include links to the u3a in their material and website.
 - h) CLA license renewal – License renewed.
 - i) HSBC dual authorization - BH to contact Barclays to understand what they can offer in terms of service and cost.
4. **Reports**
 - a) Chair
 - Nothing to report other than newsletter
 - Asset list has been compiled by LC and KW and sent out to committee for information. The committee approved the disposal by LC of an old laptop and two unserviceable speakers Discussion followed on PAT testing and it was agreed that 2 group leaders (GW,JR,) would be contacted to see if they wanted to include their equipment in our PAT testing arrangements which are still to be put in place. It was also agreed that we would then try to arrange one 'job' with a local contractor or contact to take on this work and minimize cost.
 - b) Secretary
Nothing to report
 - c) Treasurer
Bank reconciliation at 30th August was noted.

d) Group Coordinator

The report was noted.

Discussion followed on the accidental changes to the Zoom account and LC agreed to contact one member to better understand the situation.

e) Membership secretary

- Membership for 2021/22 currently stands at 325 which includes 23 new members.
- Membership cards will be distributed and the cost of printing them was approved.
- It is expected that there will be more members wanting to renew their membership at the AGM – a booking for the lobby will be necessary.

f) Programmes – The speaker programme for 2021/22 is complete. The October presenter is happy to Zoom and present in person. The November presenter will only present in person. It was agreed to firm up the St John's booking for October, November, January and February. (December booking to be moved to VH if available).

g) National u3a – LC reported that he had attended the AGM via Zoom and reported on the new elections of chair Liz Thackray, treasurer Derek Harwood and vice chair Michaela Moody to the national board of directors and officers.

h) YAHR – A link and signposting to the YAHR newsletter will be included on our website and in the email message accompanying the September newsletter.

i) WestNet – Nothing to report.

5. Feedback from sign up day on 12th August

The day went well. BH to drop A5 leaflets off with CC.

6. AGM

- Agenda and papers agreed
- LC to set up Zoom and send to BH.
- BH to send out papers today (3rd Sept) and Zoom link on Monday and repeat Zoom link on Wednesday.
- LC/CC to print off papers for non-e mail members and deliver.
- BH to read out the annual report and the treasurer's report.
- LC will read out the background to the resolutions and abbreviate the content in the case of the first resolution.
- IG will close the meeting as new chairperson and introduce Margaret Fiddes, YAHR Regional Trustee on the national u3a board and speaker for the second half of the meeting.
- JB and MG will be serving refreshments. Storage box for u3a refreshments is available from St John's.

7. Newsletter

The September newsletter was approved and SL was again thanked for her excellent editorship.

All agreed that printing of a small number of copies should continue for non e mail members.

8. Publicity

- Approval was given of £10 cost of Facebook advert for the signing on day by JH.

9. Aide Memoire

- LC suggested 3 changes to the Group Leaders advice sheet and will discuss with JH. These concern use of VH wall safe, photocopying, car sharing.
- CC will send out e mail reminders – already in hand.
- Induction workshop for old and new committee members – BH to host at home and float 16th September as a possible date.
- LC to invite J Kerr for October or November committee meeting

10. Any Other Business

- JB, GC and KM are stepping down from the committee after the AGM. All thanked LC for his leadership and other committee members for their commitment and team spirit.
- LC asked that the next meeting consider holding a 20th anniversary social gathering with 'founder members', say the first 50 members of Settle District U3A, to be invited as special guests

11. Date and time of next meeting – Friday 1st October 2021 at 1pm.

Signed (Chair)

Date