

Minutes of the 231st Settle District u3a Committee Meeting held on Friday 1st July 2022

Present: Chris Barnes (CB), Chris Chandler (CC), Ian Gray (IG), Barbara Herring (BH), Jeanne Hine (JH), Sarah Lister (SL) and Les Chandler (LC).

1. Apologies for Absence: none.

2. Minutes of the last meeting

The minutes of the meeting held on 6 May 2022 were agreed and signed.

3. Matters Arising

- a) Accounts audit: the small gift for the volunteer financial examiner, approved at the committee's meeting in May, will be purchased after the 2021-22 accounts have been reviewed.
- b) U3a administration: a register is now being kept of attendees at monthly meetings and group leaders have been reminded of the need to send non-Beacon e-mails as blind copies.
- c) YAHR: the summary of the AGM was noted.
- d) WestNet: the annual quiz is scheduled for 11 August 2022.
- e) Monthly Meeting: additional sound amplification is now provided for monthly meetings.
- f) 'Renewable Energy for Settle': members have been notified of Action on Climate Emergency's workshop.
- g) 2022/23 Committee: a potential candidate has come forward for the post of Membership Secretary.

4. Reports

- a) Chair
 - Nothing to report.
- b) Secretary
 - Nothing to report.
- c) Treasurer
 - The bank reconciliation was noted. The balances to date are:

HSBC	£5,218.57
Skipton BS	£5,785.35
 - Group meetings: the income from group meetings currently stands at £4,023.
 - Receipts and payments: the draft accounts for the year to 30 June 2022 show a small surplus, primarily because of lower than anticipated accommodation costs. It was noted that Victoria Hall has still not cashed the cheque raised for the 2021

Christmas Party. It was also noted that the Third Age Trust has not yet raised an invoice for the annual capitation fee and other charges, so payment has been made on the basis of the 2021 total.

- NatWest Community Bank Account: the application for the account is ongoing.

d) Group Co-ordinator

- Bridge, Scrabble, and Circle Dancing - prospective replacements have been identified for the group leaders who are standing down.
- Art Appreciation - no replacement group leader has come forward.
- Ballroom Dancing and Swimming - after a hiatus the groups should resume in September 2022.
- Recorders - the group has still not restarted.
- Cryptic Crosswords - it is hoped to start the new group, which may be extended to all puzzles, in September.
- Accommodation: from September a 'multi-functional space' will be available for hire at Settle Swimming Pool. Details of equipment and room rates have been requested.
- Zoom: now that hybrid meetings are the norm a u3a Zoom account continues to be needed.

Action: JH to check with The Hub whether the u3a's existing Zoom licence has been renewed.

e) Membership Secretary

- Current membership now stands at 422, an increase of 11 since May 2022.
- E-mail: 23 members are still without, or don't use, e-mail.
- The membership card and enrolment form have been updated.

f) National u3a

- IG has registered for the Third Age Trust's hybrid AGM on 6 October 2022. With less than 3,000 members Settle District u3a is restricted to two votes.

g) YAHR

- YAHR Funding: it was noted that YAHR has no remaining reserves and no income so may need to charge for its workshops or implement a levy on members. YAHR's proposals for resolving its funding crisis are awaited.
- Flipbook software: it was noted that some YAHR members have implemented 'flipbook' software on their websites making it easier to read multi-page documents.

Action: JH to ask the webmaster to investigate the possibility of implementing flipbook software on Settle District u3a's website.

h) WestNet

- Communication with members: it was noted that some WestNet u3as provide members with financial and membership information at their monthly meeting, but that would be difficult to implement for Settle District u3a and members already have access to the information via other sources.

5. Newsletter

The July 2022 Newsletter is scheduled for publication at the usual time and will include an advertisement for WestNet's annual quiz on 11 August 2022.

6. Monthly Meeting

The speaker for the July meeting has recordings to play as part of his presentation but because these will need to be heard by members joining via Zoom they have been uploaded to a PowerPoint presentation.

7. Publicity

CC has agreed to produce u3a posters following her retirement from the committee in November 2022.

8. Coronavirus Pandemic

Settle District u3a continues to follow government guidance to prevent the spread of coronavirus.

9. 20th Anniversary

Progress is being made with the group activities planned for the 20th Anniversary:

- Singing for Pleasure - a regular meeting is planned for the Anniversary week in September;
- Family History - a drop-in session has been arranged;
- Line Dancing - a session is planned as part of the Anniversary Party on 8 September 2022;
- Sport Appreciation - spectators are being invited to a walking cricket match on 1 August;
- Birdwatching - the 'bird trail' treasure hunt around Settle is being put together; and
- Card-making and Creative Writing are arranging exhibitions for the Anniversary Party.

Progress is also being made with the other activities planned:

- Memorial bench/tree - enquiries are underway.
- Flowerpot display - due to be installed after the meeting.
- Anniversary Party - the celebratory cake has been ordered and the quiz is being worked on.

- Photographic exhibition - only a small number of photographs have been submitted to date.

Action: JH to encourage contributors to the 'Inside Out' exhibition, displayed on the website during lockdown, to bring along their work for exhibition at the Anniversary Party in September.

- Publicity: the Anniversary activities will be advertised in the Newsletter, on the website, on Facebook and in Community News. It was agreed that the programme for the Anniversary week should also be advertised via a poster.

Action: IG to liaise with CC about producing a poster advertising the programme of events for the Anniversary week in September 2022.

- Access to activities: it was agreed that the Anniversary Party should be available only to u3a members but that where appropriate the public could be invited to take part in group activities such as the Bird Trail treasure hunt.

Action: CB to check whether there is public liability and personal accident cover for members of the public taking part in activities run or sponsored by Settle District u3a.

10. Projection screen

The projection screen has been installed at the Catholic Church Hall at the church's expense, with the church also meeting half of the cost of the screen. The screen is covered by the church's insurance. The Friends Meeting House and St John's Church Hall have decided against installing a screen.

11. Social prescribing

Across the country health care professionals are referring patients to community organisations like the u3a as part of their treatment, and one u3a has even sold memberships to its local NHS organisation. It was agreed that Settle District u3a should investigate the possibility of offering memberships to local surgeries for them to prescribe for patients.

Action: IG to approach local surgeries about the possibility of them prescribing u3a membership for some patients.

12. Aide Memoire

- August enrolment and renewals meeting: everything is in place for the meeting but the amount of table space, and the provision of refreshments, need to be confirmed.

Action: BH to confirm the amount of table space available at St John's Church Hall for the August enrolment and renewals meeting.

Action: CB to liaise with the Refreshments Group leader to ensure arrangements are in place for the enrolment and renewals meeting.

- Trustee induction pack: it was noted that the pack needs to be reviewed.

Action: BH to review the trustee induction pack to make sure it is up to date.

- Autumn 'New Members Meeting': it was agreed that the meeting should be held in October so the arrangements can be finalised at the committee's meeting in August.
- New members leaflet: the annual review of the leaflet has been completed.
- Copyright Licensing Agency (CLA): Settle District u3a's CLA licence, which is due for renewal, provides protection for members using published material as part of u3a activities.

Action: BH to renew Settle District u3a's CLA licence.

13. Any Other Business

None.

14. Date and Time of Next meeting

The committee's next meeting will be held at the Friends Meeting House and via video conferencing on Friday 5th August 2022 at 1 pm.