

**Minutes of the 227th Settle District u3a Committee Meeting held via teleconferencing on
Friday 4th February 2022**

Present: Chris Barnes (CB), Chris Chandler (CC), Ian Gray (IG), Barbara Herring (BH), Jeanne Hine (JH), Sarah Lister (SL) and Les Chandler (LC)

1. Apologies for Absence: none.

2. Minutes of the last meeting

The minutes of the meeting held on 7 January 2022 were agreed and will be signed in due course.

3. Matters Arising

a) Disposal of old laptop - no u3a members have expressed an interest in acquiring the old laptop.

Action: if no u3a recipient can be identified at February's general monthly meeting the old laptop and associated training will be offered to Settle Community Hub.

b) SBS deposit account - a new Community Saver account can be opened at Skipton BS, to replace the existing deposit account, on provision of evidence of the Trustees' approval.

Action: BH and IG to provide Skipton BS with a signed copy of the minutes of the committee's meeting on 7 January 2022.

c) Group income - further scrutiny has identified that the existing system of banking the cash received at group meetings does not need to be formalised further.

d) Sport Appreciation Group - tabards won't be purchased until the Spring because they are now needed only for the group's walking cricket matches.

e) Walking Group - a separate walking group for dog owners has been established.

f) Third Age Trust Newsletter - the u3a Trust's monthly Newsletter is being circulated to all members.

g) YAHR Yorkshire Forum - BH will attend the Yorkshire Forum on 22 March 2022 on behalf of Settle District u3a.

h) Monthly Meetings - speakers and a combined camera and microphone have been acquired. The need for a separate microphone will be assessed over future meetings.

i) Publicity

The arrangements for putting up hard-copy posters advertising u3a monthly meetings have been finalised. 25 printed copies are required.

Action: CC to produce an A4 poster for March/April and order 25 copies from the printers.

St John's Church Hall has indicated that there is space for the u3a to advertise on its community noticeboard.

Action: CC to produce a general A5 poster for display on the community noticeboard at St John's Church Hall.

Posters advertising u3a monthly meetings are now being uploaded to appropriate local social media. It is important for readers to comment on posters so they achieve a higher ranking and more conspicuous coverage.

- j) New Members' Meeting - the main room and the kitchen at the Friends' Meeting House have been booked for 2.30 pm to 4.00 pm on 8 April 2022.
- k) 20th Anniversary - see item 10 below.
- l) Fixed projection screen - St John's Church Hall has indicated that, in principle, it would be interested in providing a home for the fixed projection screen originally bought for the Castleberg Room at Victoria Hall. The Catholic Church Hall and the Friends Meeting House are still deliberating.

4. Reports

a) Chair

- Nothing to report.

b) Secretary

- Nothing to report.

c) Treasurer

- Group meetings: the income from group meetings will now be reported regularly.
- The bank reconciliation was noted. The balances to date are:

HSBC	£8,197.88
Skipton BS	£5,785.55

d) Group Co-ordinator

- Painting Group - the revised format for the group has proved popular.
- Dog Walking Group - the new group will probably be meeting twice a month, on the 2nd and 4th Thursdays.
- St John's Church Hall Users Meeting - the u3a has been asked to sign a new contract and notify the manager of all u3a keyholders.

Action: IG to sign a new contract for St John's Church Hall on behalf of Settle District u3a and notify St John's of the keyholders.

St John's has also advised that it is keen to identify how Hall users have travelled to the venue and where from.

Action: IG to ask members attending monthly meetings if they would be prepared to complete a travel form on arrival at the Hall.

e) Membership Secretary

- Five new members have joined in the last month bringing the current

membership to 396.

- The New Members' Questionnaire has been updated.

Action: All to advise the Membership Secretary of any changes required to the updated New Members' Questionnaire.

- It was noted that, while the 'Current members by class' report from Beacon shows just the current year, the 'Members by status' report is cumulative ie it includes previous years' figures. It would be helpful to be able to compare the number of lapsed and resigned members for the current year with the figures for previous years.

Action: BH to check whether the 'Members by status' report from Beacon could be analysed by year to allow comparison of current year figures with previous years.

f) National u3a

- Nothing to report.

g) YAHR

- Network Link - there is a meeting on 16 February 2022 to discuss the future development of networking in the u3a.

Action: BH to attend the Network Link Meeting on 16 February 2022 on behalf of Settle District u3a.

h) WestNet

- Bradford u3a - four Settle u3a members have registered for the WestNet snooker tournament on 24 March 2022.

5. Newsletter

The February 2022 Newsletter was approved.

6. Monthly Meeting

The upcoming monthly meeting will be delivered via Zoom but the talk will also be available live for members who do not have access to Zoom and/or would like to meet in person.

Because speaker fees for monthly meeting talks vary considerably from one session to another it was agreed that the budget should be calculated annually rather than on a per meeting basis. A budget of £600 was set for the current talks programme.

7. Publicity

Settle District u3a has joined the YAHR Facebook page.

8. Coronavirus Pandemic

Groups are continuing to follow Government guidance.

9. New Members' Meeting

The PowerPoint presentation used at the meeting in November last year needs to be reviewed and updated.

Action: LC to update the PowerPoint presentation used at the New Members' Meeting in November and send it to IG for review.

10. 20th Anniversary

Several ideas were considered for the 20th anniversary celebrations, including:

- U3a-themed flower pot displays as part of the annual Settle Flowerpot Festival
- A quiz based on the last 20 years
- A photo exhibition of the last 20 years
- A live presentation of the Covid exhibition displayed on the website since 2020
- A tree-planting
- A Founding Members' birthday cake with 20 candles
- Individual group activities such as 20th anniversary-themed Painting and Creative Writing competitions, a Birdwatching Group 'bird race', and Card-Making
- An anniversary party at the September monthly meeting with a 'Jacob's Join' sit-down buffet

Action: An anniversary party to be held at the September 2022 monthly meeting in St John's Church Hall with a 'Jacob's Join' sit-down buffet, a Founding Members' birthday cake, exhibitions in the church, presentations to the winners of group-themed activities, and a quiz.

Action: Further consideration to be given to other ideas for the 20th anniversary celebrations.

Action: IG to e-mail Group Leaders to ask if their groups would like to undertake a special 20th anniversary activity.

Action: JH to check whether St John's Church and Church Hall will be available for an extended monthly meeting in September 2022, and whether the Church will allow alcohol to be served at that meeting.

11. Rugby Club Parking Arrangement

The parking arrangement with the Rugby Club is due for review.

Action: LC to contact the Rugby Club to confirm the annual fee for u3a parking and agree the due date.

12. Aide Memoire

- Speaker programme for 2022-23: preparation of the draft programme is in hand.

13. Any Other Business

None.

14. Date and Time of Next meeting

Friday 4th March 2022 at 1 pm.

Signed: Ian Gray (Chair)

Date: