

**Minutes of the 226th Settle District u3a Committee Meeting held via teleconferencing on
Friday 7th January 2022**

Present: Chris Barnes (CB), Chris Chandler (CC), Ian Gray (IG), Barbara Herring (BH),
Jeanne Hine (JH), Sarah Lister (SL) and Les Chandler (LC)

1. Apologies for Absence: none.

2. Minutes of the last meeting

The minutes of the meeting held on 3 December 2021 were agreed and will be signed in due course.

3. Matters Arising

- a) Painting Group - references to the Group's new format have been included in the Newsletter.
- b) Christmas Social - unfortunately no-one was available to record the Christmas Social.
- c) Publicity - monthly meetings will now be advertised in Settle Community News. A poster has been produced advertising monthly meetings from January to March 2022.
- d) Disposal of laptop - no-one has expressed an interest in acquiring the old laptop.
Action: IG to e-mail Settle District u3a members to identify an appropriate recipient for the old laptop and associated training.
- e) St John's Hall User Meeting - JH will attend the meeting.
- f) New Members' questionnaire - the questionnaire is being reviewed and will be brought up to date as required.

4. Reports

- a) Chair
 - Nothing to report.
- b) Secretary
 - Nothing to report.
- c) Treasurer
 - U3a Day 2021: the £100 grant from the Third Age Trust has been received.
 - The bank reconciliation was noted. The balances to date are:

HSBC	£8,015.80
Skipton BS	£5,785.55
 - Skipton Building Society (SBS) deposit account: BH reported that SBS were currently offering 0.05% interest on the account held by the u3a - Account

Number 993137865. SBS has a Community Saver 'easy access' account for clubs and charities offering 0.25% interest.

Action:

1. Skipton BS Account Number 993137865 to be closed. [This will also remove all the signatories to that account, including Nita Hart and Graham Cooper who are no longer members of the Committee.]

2. A new Community Saver Issue 8 account to be opened at Skipton BS with the signatories to that account being: Ian Gray, Chairman; Leslie Chandler, Secretary; and Barbara Herring, Treasurer. The mandate should require 2 signatories for withdrawal of funds.

3. The balance on Account Number 993137865 to be transferred into the new account set up under 2 above.

- Group income: the procedures surrounding the banking of groups' cash income need to be formalised to protect group leaders.

Action: CC to draft standard forms to record attendance and cash received at group meetings, for consideration at the next Group Leaders' Meeting.

d) Group Co-ordinator

- Website - the minor problem with editing is being resolved with IONOS.
- Sport Appreciation Group - tabards are needed to facilitate the group's walking cricket and football matches.

Action: IG to procure 10 tabards in u3a colours - at an approximate cost of £18.00 - to facilitate the Sport Appreciation Group's walking cricket and walking football matches.

- Walking Group - it has been suggested that it would be appropriate to have a separate walking group for dog owners.

Action: CC to check whether there are any issues preventing the establishment of a separate walking group for dog owners.

e) Membership Secretary

- Four new members have joined bringing the current membership to 391.

f) National u3a

- The national office is keen for its monthly Newsletter to be distributed to all members.

Action: IG to continue to circulate the u3a Trust's monthly Newsletter to all members.

g) YAHR

- Yorkshire Forum - the event planned for 11 January has been postponed until 22 March 2022.

Action: BH to attend the Yorkshire Forum on 22 March 2022 on behalf of Settle District u3a.

- Summer School - the event postponed from 2021 because of covid will now be held on 25-28 July 2022 at The Hawkhill, Easingwold. Painting Group Leader Teresa Gordon has agreed to lead one of the sessions.

h) WestNet

- Bradford u3a - registrations are now being sought for the WestNet snooker tournament on 24 March 2022.
- Ilkley u3a - a Castle Study Day has been arranged for 16 March.
- Craven u3a - this year's Summer School has been provisionally arranged for 11 and 12 July 2022.

5. Newsletter

The January 2022 Newsletter was approved.

6. Monthly Meeting

The upcoming monthly meeting will be delivered via Zoom but the talk will also be available live for members who do not have access to Zoom and/or would like to meet in person.

It was agreed that for the foreseeable future monthly meetings will have to be delivered both live and via Zoom and it is no longer appropriate for the u3a to borrow the equipment required.

Action: a suitable camera, microphone and speakers to be acquired for use at monthly meetings.

The draft speaker programme for 2022-23 is coming together.

7. Publicity

Volunteers have been recruited to put up posters - advertising monthly meetings - in the more northerly parts of the district.

Action: IG to finalise the arrangements for putting up advertising posters in the north of the district. CB to put up posters in Austwick and Clapham. BH to put up posters in Long Preston and Hellifield.

When it is clear how many posters are required it was agreed that they should be printed professionally. It was also agreed that it would be appropriate to upload posters to social media.

Action: JH to arrange for posters advertising monthly meetings to be uploaded to appropriate local social media groups.

8. Coronavirus Pandemic

It was agreed that because lateral flow tests can be uncomfortable, even painful, for

some people, and because alternative risk management measures are available - eg social distancing and/or face coverings - it seems inappropriate to demand that members test themselves before attending group meetings. It was agreed however that it is appropriate to advise members to take a lateral flow test, especially when group activities take place in smaller enclosed spaces or involve car-sharing.

9. New Members' Meeting

The Spring meeting for new members was scheduled for 2.30 pm on 8 April 2022 at the Friends' Meeting House. It was agreed that members should be offered tea and biscuits.

Action: LC to book the main room and the kitchen at the Friends' Meeting House for 2.30 pm to 4 pm on 8 April 2022.

10. 20th Anniversary

It was agreed that Settle u3a should stage an event - or events - to mark the 20th anniversary, possibly reflecting - or coinciding - with events planned for the Queen's Platinum Jubilee and/or the Third Age Trust's 40th anniversary in September.

Action: all committee members to provide ideas for an event - or events - to mark Settle District u3a's 20th anniversary for consideration at the committee's February meeting.

11. Fixed Projection Screen

Given that u3a meetings are unlikely to be staged at the venue for the foreseeable future it was agreed that the fixed projection screen, bought for the Castleberg Room at Victoria Hall, should be housed where most meetings now take place ie at St John's Hall, the Catholic Church Hall or the Quakers' Meeting House.

Action: LC to contact St John's Hall, the Catholic Church Hall and the Quakers' Meeting House to establish whether, in principle, there is any interest from them in housing the fixed projection screen originally purchased for the Castleberg Room at Victoria Hall.

12. Aide Memoire

- Annual Review of Equipment - completed in September 2021.

13. Any Other Business

Amazon Smile has advised that no contribution is payable to Settle District u3a this quarter because our donation balance is below the minimum disbursement amount.

14. Date and Time of Next meeting

Friday 4th February 2022 at 1 pm.

Signed: Ian Gray (Chair)

Date: